EIFL Guide: How to check whether your organization has a ROR ID and get one if it doesn't

ROR ID is a digital, open, unique and persistent identifier for research organizations provided by the Research Organization Registry (ROR) – a global, community-led registry. A ROR ID ensures accurate identification, recognition and attribution of research organizations.

This EIFL guide explains how to check whether your organization has a ROR ID, how to obtain one if it doesn't, and how to correct your ROR record if needed, in four simple steps. All these actions will take you less than 15 minutes!

Why do research organizations need persistent identifiers?

Some organizations have names in more than one language, others change their names, merge, split, shut down and re-emerge, and this makes it difficult to connect them to research outputs, researchers and projects.

Just like people and publications, research organizations need unique long-lasting digital identifiers, known as persistent identifiers (PIDs), which:

- Ensure accurate identification and improve visibility in academic platforms.
- Link organizations to researchers, outputs, grants and activities for proper credit.
- Help track research output.
- Improve data consistency and minimize errors.

Content discovery systems, publishers, repositories and other research platforms have incorporated persistent identifiers for research organizations into many aspects of their workflows.

Why ROR ID?

ROR ID is:
- Free and publicly accessible
- Globally unique
- Machine-readable
- First open PID for organizations, with metadata released under CCO licence and accessible via REST API or data dump
- Supported in Crossref and DataCite DOI metadata and ORCID
- Easily integrated into open scholarly infrastructure like publishing platforms, repositories, funder and grant management systems.

Check whether your organization has a ROR ID and obtain one if it doesn't

Registering for a ROR ID is simple and free!

① Check if your organization is already listed in ROR

- Visit the ROR registry at https://ror.org/ or go directly to the search page https://ror.org/search and search for your organization using different name variants, including local languages and scripts, if applicable. ROR already has broad global coverage with 118,000 organizations and counting, so it's quite possible that your organization is already included.

- You can also download the latest data dump, open it as a spreadsheet and search for your organization. More information can be found at: https://ror.readme.io/docs/data-dump.

② Correct and update an existing record in ROR if needed

- If you find your organization in the registry, review the data:
  - Check whether the organization's names included in the record are correct;
  - Verify that the organization type is accurate;
  - Ensure the provided URLs are up-to-date and accessible;
  - Verify that the location is correct;
  - Ensure that all other identifiers (Wikidata ID, ISNI ID, GRID ID, Crossref Funder ID) are included and accurate.

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https://ror.org/05fd1hd85

Tbilisi State University

ORGANIZATION TYPES
Education

OTHER NAMES
Labels
Tbilisi Dövlət Universiteti (az)
Тбилисский государственный университет (ru)
Թբիլիսիի պետական համալսարան (hy)
თბილისის სახელმწიფო უნივერსიტეტი (ka)
Aliases
Ivane Javakhishvili Tbilisi State University (en)
Ivane Javaxishvilis saxelobis Tbilisis saxelmts'ipo universit'et'i
Acronyms
TSU

RELATIONSHIPS
Child Organizations
Vakhushti Bagrationi Institute of Geography

LOCATIONS
Tbilisi (GeoNames ID 611717), Georgia

WEBSITE
https://www.tsu.ge/en/

OTHER IDENTIFIERS
GRID grid.26193.3f
ISNI 0000 0001 2034 6082
Wikidata Q37008

Some record data is not displayed in this view. **See JSON view for full record data**
Record last modified 2024-12-11. Is there an issue with the data on this record? **Suggest a change**

- If an update is needed, follow the link *Suggest a change* at the bottom of the record. ROR uses a Google Form to handle various request types.

- Select your action, for example modify the information in an existing ROR record.

What are you requesting? *

○ Add a new organization to ROR

◉ Modify the information in an existing ROR record

○ Deprecate an existing ROR record

○ Merge two or more ROR records

○ Split an existing ROR record into two or more records

○ Other: _____

- You will see the following form.

ROR ID of the record referenced in this request (example: https://ror.org/03yrm5c26). See organizations at https://ror.org/search or https://api.ror.org/organizations. *

Your answer

Which part of the record needs to be changed? (Check all that apply) *

☐ Primary name

☐ Other names or name versions listed in the record

☐ Organization website

☐ Other IDs for the organization

☐ Organization type

☐ Something else

Describe what needs to be changed in the record. Provide additional relevant information about the reason for the change, including links to any relevant information (e.g., organization website, organization press release, link to external organization record such as Wikidata, etc.) *

Your answer

- In this form above you will need to indicate the ROR ID of the record you would like to modify, provide all the necessary details, describe the reasons for update and submit. If you have questions about the format of the record fields, consult this document: https://ror.readme.io/docs/ror-data-structure.

③ Request a ROR ID if your organization does not have one

If your organization is not already registered in ROR and you need to create a new record, check the Scope and Criteria for inclusion to see if your organization qualifies: https://ror.org/registry/#scope-and-criteria-for-inclusion.

Note: ROR does not accept faculties, colleges, or subunits of universities, but institutes and laboratories may be eligible if they are substantially independent organizations. If a request is not within the scope, it will be rejected.

- Use the ROR Request form to register your organization.

➤ **Go to ROR Request Form**

Select *Add a new organization to ROR*.

What are you requesting? *
- ⦿ Add a new organization to ROR
- ◯ Modify the information in an existing ROR record
- ◯ Deprecate an existing ROR record
- ◯ Merge two or more ROR records
- ◯ Split an existing ROR record into two or more records
- ◯ Other:

- Provide the official name of your organization, used for affiliation purposes in research outputs. This name could be in your local language or in English, ROR supports different languages and scripts.

Name of organization to be added *
Provide the primary name of the organization as it should appear in the primary name field of the ROR record

Yerevan State University

- Provide the organization's website, a Wikipedia page (if available), and a few DOIs or URLs of publications that list the organization as the author affiliation.

- Select the organization type (e.g. "education" for a university, or "facility" for a research institute).

- Indicate how the ROR ID will be used (e.g. to identify affiliations for research publications or affiliations for datasets, to acknowledge research funders or a research facility, to be integrated in a scholarly publishing system).

- Provide other language versions of the organization's name (labels), official acronyms, and current or historical name variants that are or were commonly used but are not official (aliases). Add the two-letter ISO 639 language code in brackets after each name.

Organization abbreviation or acronym (if applicable) (e.g., UCLA, TIB)

YSU

Other variations of the organization name (name in other languages, name variants) (if applicable)

Երևանի պետական համալսարան (hy)

- Provide relevant identifiers (e.g. ISNI ID, Crossref Funder ID, Wikidata ID), if available.

- If your organization is related to other organizations already registered in ROR (e.g. a research institute within an academy of sciences or a university), provide relevant RORs and indicate the type of relationship. This information will be displayed in the Relationships field at ror.org.

Organizations in ROR related to this organization (if applicable) (e.g., parent institutions, child institutions, related institutions)

Child: https://ror.org/00ad27c73

- Provide the country and city information and the year when the organization was established (if known).

- Provide your email and indicate in the form if you would like to be contacted for any necessary clarifications.

- Submit the request form.

④ Wait for approval

- After submitting the request form, you will receive an email with a link to track the status of your request.

- It typically takes 4-6 weeks for new or updated records to appear in the registry. You may be contacted to provide additional information, if needed. Follow the link provided in the confirmation email to check the status of your request. The ROR curation process is open and transparent, governed by policies developed by the ROR community of stakeholders and maintained by the ROR community curation board.

Resources

- [Research Organization Registry (ROR)](#) website
- Documentation: https://ror.readme.io
- ROR Data Dump: https://zenodo.org/communities/ror-data/records?q=&l=list&p=1&s=10&sort=newest
- French, A. (2024). Why ROR? - English, 1 page. Zenodo. https://doi.org/10.5281/zenodo.13882262
- French, A. (2023). ROR Fact Sheet - English, 1 page. Zenodo. https://doi.org/10.5281/zenodo.10055116

Examples of systems that use ROR

ROR ID can be integrated into various services and systems to enhance interoperability and improve data consistency (e.g. by enabling auto-completion of author affiliations or funders in repositories and publishing platforms).

Here are some examples of services and systems that have integrated ROR IDs:

Discovery and information sharing systems
- [OpenAlex](#)
- [The Lens](#)
- [COKI Open Access Dashboard](#)
- [OA Switchboard](#)
- [Crossref metadata schema](#)
- [DataCite metadata schema](#)
- [ORCID](#)

OA publishing platforms
- [ROR Plugin for Open Journal Systems](#)
- [Janeway](#)
- [Springer Nature](#)

Research information systems
- [BrCris - Brazilian Research Information Ecosystem](#)
- [PerúCRIS](#)

Repositories
- [DSpace 8](#)
- [Dataverse](#)
- [InvenioRDM](#)
- [Zenodo](#)
- [Europe PMC](#)
- [HAL](#)

Explore [ROR Integrations Public Gallery](#) to find more use cases.