

The logo for 'ease' features the word in a dark blue, lowercase, sans-serif font. A light blue diagonal line is positioned to the right of the text, and a white diagonal line is positioned to the left of the text, creating a sense of movement or a stylized 'e'.

**SUESS Summer School**

**Best practices in journal publishing**

Duncan Nicholas

Jadranka Stojanovski

**August-September 2022**

The bottom of the slide features two large, dark blue geometric shapes. On the left is a parallelogram, and on the right is a series of three parallel diagonal lines of varying lengths, creating a dynamic, abstract design.

# Who we are



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President of EASE, Director of DN Journal Publishing Services, Development Editor for Reproductive Biomedicine Online, copywriter for COPE

ease



European Association  
of Science Editors



## Work / with EASE

to promote your business  
in our registers of  
editorial and training  
services

### Latest news



Peer Review Week – Call for  
video contributions  
Posted: 17 August 2022

On behalf of the Peer Review Week  
Committee, we would like to share this  
call to ask our members and the wider  
community for video submissions on this year's theme  
of RESEARCH INTEGRITY in Peer Review.

All news

### Events and training

Tuesday, 13 September 2022 @ 1:00 pm  
EASE member webinar: 'Layering: a design solution for multiple audiences'

Wednesday, 21 September 2022 @ 2:00 pm  
EASE/UKRIO panel discussion on peer review

Tuesday, 18 October 2022 @ 1:00 pm  
EASE Member webinar – The Dark Side of Science: Misconduct in Biomedica...

View full calendar

## ese / European Science Editing The official journal of EASE

Stop paying to be published Open Access – a French perspective  
22 August 2022

European Science Editing 48: e90113 DOI: 10.3897/ese.2022.e90113 Authors: Olivier Pourret Abstract: Commentary on open  
access HTML XML PDF [...]

Visit the journal

### New to EASE?



Join our EASE community, which  
offers support, training and a  
chance to connect with others  
working in the scientific and  
scholarly communication and  
publication industry from across  
the globe. Visit our membership section to find  
out more.

Read more



# In this session

## 1. Publishing policies

- Publishing ethics & processes
- Preprints
- Data Sharing

## 2. Guidelines

- Methodological / Reporting
- Ethical
- Editorial

## 3. Peer review process & publishing platforms

## 4. Visibility

- 4.1. Persistent identifiers
  - How to acquire them
  - Practical application and costs

- 4.2. Indexing, social media
  - Journal audiences
  - Choice of platforms

## 5. Collaboration



# Publishing policies

## Publishing ethics

What are the requirements of submission?  
What happens to articles after submission?  
Who deals with them and how?

Can authors appeal decision?

How can readers raise ethical concerns?  
How are any ethical concerns dealt with?

What is your copyright and/or licensing policy?  
What are your publication fees?

How is your journal funded?

Do you have an advertising policy?

<https://publicationethics.org/core-practices>



C O P E

## Our core practices

Core practices are the policies and practices journals and publishers need, to reach the highest standards in publication ethics. We include cases with advice, guidance for day-to-day practice, education modules and events on topical issues, to support journals and publishers fulfil their policies.

[Read more about core practices](#)

[Allegations of misconduct](#)

[Authorship and contributorship](#)

[Complaints and appeals](#)

[Conflicts of interest](#)

[Data and reproducibility](#)

[Ethical oversight](#)

[Intellectual property](#)

[Journal management](#)

[Peer review processes](#)

[Post-publication discussions](#)



# Publishing policies

## Preprints

Will your journal consider papers that are available as preprints?

Do you encourage authors to post to preprint servers on submission?

## Data Sharing and data availability

Increasing requirements to make datasets available for editors, reviewers, and readers

Enhances replicability and reuse, reduces ethical problems

What does the journal mean by ‘research data’?

How should authors share their data?

Help authors to write their data availability statement

# Guidelines

## Reporting & Methodological Guidelines

<https://www.equator-network.org/>



Enhancing the QUALity and  
Transparency Of health Research



EQUATOR resources in  
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### Your one-stop-shop for writing and publishing high-impact health research

[find reporting guidelines](#) | [improve your writing](#) | [join our courses](#) | [run your own training course](#) | [enhance your peer review](#) | [implement guidelines](#)



### Library for health research reporting

The Library contains a comprehensive searchable database of reporting guidelines and also links to other resources relevant to research reporting.



Search for reporting  
guidelines



Not sure which reporting  
guideline to use?



Reporting guidelines  
under development



Visit the library for  
more resources



### Reporting guidelines for main study types

[Randomised trials](#)

[Observational studies](#)

[Systematic reviews](#)

[Study protocols](#)

[Diagnostic/prognostic studies](#)

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Developing a new  
reporting guideline?



LET THE WORLD KNOW!

Register with us  
EQUATOR Network





Home > Library > Reporting guideline

## Search for reporting guidelines



Browse for reporting guidelines by selecting one or more of these drop-downs:

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- Quality improvement studies
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- Study protocols
- Systematic reviews/Meta-analyses/Reviews/HTA/Overviews

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Key reporting guidelines

1

The STROBE

reporting

guideline

development

guidelines

development

development

development

development

development

development

development

development

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development

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development

## Search for reporting guidelines

Use your browser's Back button to return to your search results



### A Consensus-Based Checklist for Reporting of Survey Studies (CROSS)

**Reporting guideline provided for?**  
(i.e. exactly what the authors state in the paper)

Reporting of both web- and non-web-based surveys.

**Full bibliographic reference**

Sharma A, Minh Duc NT, Luu Lam Thang T, Nam NH, Ng SJ, Abbas KS, Huy NT, Marušić A, Paul CL, Kwok J, Karbwang J, de Waure C, Drummond FJ, Kizawa Y, Taal E, Vermeulen J, Lee GHM, Gyedu A, To KG, Verra ML, Jacqz-Aigrain EM, Leclercq WKG, Salminen ST, Sherbourne CD, Mintzes B, Lozano S, Tran US, Matsui M, Karamouzian M. A Consensus-Based Checklist for Reporting of Survey Studies (CROSS). J Gen Intern Med. 2021.

**Language**

English

**PubMed ID**

[33886027](#)

**Reporting guideline acronym**

CROSS

**Study design**

Observational studies, Qualitative research

**Applies to the whole report or to individual sections of the report?**

Whole report

**Additional information**

The CROSS checklist is located in supplementary materials 3, pages 5-7.

**Record last updated on**

May 12, 2022



# Ethical Guidelines

- COPE Core practices
- Ethics toolkit for a successful editorial office
- Editing peer reviews
- Editorial board participation
- Managing the relationships between society owned journals, their society, and publishers
- Principles of Transparency and Best Practice in Scholarly Publishing

ICMJE Recommendations for the Conduct, Reporting, Editing, and Publication of Scholarly work in Medical Journals



# Publishing ethics

Ethical misconduct do be vigilant of could be:

- Redundant publication
- Author dispute
- Duplicate publication
- Data fabrication
- Plagiarism
- Conflict of interest or submission irregularities.
- Animal welfare or human welfare concerns



# Research ethics

Design and implementation of research

Use of resources and research outputs

Treatment and consent of individuals

Scientific misconduct- acting in accordance with convention and guidelines

Regulation of research practices



# Peer review process

Maintaining a database with the most useful information to you – what will you want to know?

Think about how best to manage the reviewing process, and where you can improve it by reducing processing time, motivating reviewers and improving feedback for authors.

Discover this through regular reporting of times and activities:

Initial assessment

Inviting reviewers

Reviewer performance\*

Number of reviewers invited

Editorial decisions

Time for authors to revise

Revision to final decision

Number of rounds of revision



# Reviewer stats & demographics

## Reviewer performance:

Times invited

Times Agreed

Reviews submitted

Times failed to submit

Time to submit review

Recommendations

+ Number of papers individuals have authored for the journal – ‘Friends of the Journal’

## Demographics

Be sure to get permission to collect this information

Sex & gender

Country / Race

Disabilities

Expertise / keywords

# Publishing platforms

What do you need to achieve?

In what ways can you support it?

## Peer review:

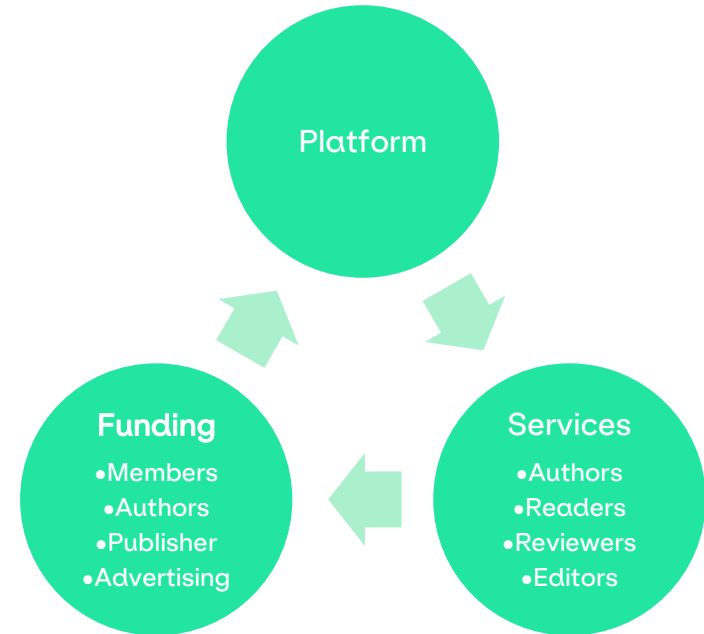
ScholarOne Manuscripts, Editorial Manager, eJournalPress, Open Journal Systems

## Publishing / content management

Atypon (owned by Wiley), Ingenta, Silverchair , Highwire

## End-to-End

ARPHA, River Valley, Scholastica, PubPub, OJS



# Publishing platforms

## EXAMPLE

EASE journal is a Diamond open access model

ARPHA platform

Platform costs sponsored by ARPHA

## Additional Costs

Editorial stipends, copyediting / typesetting funded through member fees

Promotion, advocacy, editorial board members all volunteer positions

The screenshot displays the ARPHA journal website interface. At the top, there are navigation tabs: About, Articles, Issues, Instructions for authors, Editorial Team, and Contacts. Below this is a 'Filter' sidebar on the left and an 'Articles' main content area on the right. The 'Filter' sidebar includes sections for 'by Subject' (with checkboxes for Copyediting, Diversity, Guidelines, Information science, Journal management, Language editing, Open Science, Other, Peer Review, Predatory publishing, Research integrity, Statistics, Substantive editing, and Technical editing), 'by Publication Date (dd/mm/yyyy)' (with 'from' and 'to' date pickers), 'by Publication Type' (with checkboxes for Correspondence (10), Corrigendum (1), Editorial (6), Original Article (22), Review (2), and Viewpoint (16)), and 'by Funding Agency' (with a text input field). A 'Clear filters' button is located at the bottom of the sidebar. The 'Articles' section shows a list of articles with their titles, authors, publication dates, and unique/view counts. The first article is 'Stop paying to be published Open Access - a French perspective' by Olivier Pourret, published on 22-09-2022, with 873 unique views and 1186 total views. The second article is 'How much do Romanian medical students know about research ethics? A survey' by Octavian Andronic, Alexandra Bolocan, Dan Nicolae Păduraru, Daniel Ion, and Florentina Musat, published on 21-07-2022, with 235 unique views and 365 total views. The third article is 'Trends in the proportion of women as reviewers, editors, and editorial board members of 15 North American and British medical journals from 2014 to 2019: A retrospective study' by Roxanna Wang, Robin Roberts, James C Fredenburgh, Mary Cushman, and Jeffrey I Weitz, published on 05-07-2022, with 376 unique views and 632 total views. Each article entry includes a small thumbnail image, a title, authors, date, and view statistics, along with buttons for HTML, XML, and PDF formats.





**What questions do you have?**





Over to Jadranka for

**Visibility**  
**Collaboration**

